

From the Desk of Michael Heggerty, Ed.D.

Assistant Superintendent for Learning

To: All Certified Staff

Date: April 9, 2008

Re: Distance Learning and Video Classes

Per the recently ratified Agreement with the Bensenville Education Association and the Board of Education for Bensenville School District 2, online and video coursework is subject to tuition reimbursement only if the coursework is from an institution approved by the Administration. Upon review of such institutions providing such coursework, the approved list of such institutions at this time is:

National Louis University
University of Illinois
Olivet Nazarene University

If there are any additions or deletions of approved institutions, teachers will be notified in writing. Please use the revised Pre-Approval form to indicate whether a class is online or a video class.