



**Bensenville Elementary School District**  
Board of Education Regular Meeting  
Minutes - April 21, 2021

President, Robert Laudadio President called the regular meeting of Bensenville Elementary School District 2 Board of Education, DuPage County to order at 7:00 p.m., at Educational Administration Center, 210 S. Church Road, Bensenville, Illinois.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

<b>Board of Education</b>	<b>Title</b>	<b>Present</b>	<b>Absent</b>
Christian Constante	Secretary	X	
Katie Krajecki	Vice-President	X	
Bob Laudadio	President	X	
Chris McCullough	Member	X	
Alex Stitgen	Treasurer	X	
James Stoltman	Member	X	
Susan Vitellaro	Member	X	
<b>Administration</b>			
Dr. James Stelter	Superintendent	X	
Dr. Kay Dugan	Assistant Superintendent for Learning	X	
Mr. Paul Novack	C.F.O.	X	
<b>EAC Staff</b>			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tim Waldorf	Community Relations Coordinator	X	

**Staff in attendance:** Joe West, BSD2 Tech team member, Missy Baglarz, MTSS Director.  
Melissa Dressen, Katie Klinger, Sarah Taylor, Tara Alvarez, Beth Moritz, Bill Winters

**A motion was made by Mr. Stitgen and seconded by Mr. Constante that the Board of Education approve the agenda as presented. Upon voice vote, all board members present voted aye. Motion carried.**

Hearing of Delegations: none

**Presentations**

- A. **Update on ESSERs 2** – Dr. Dugan reviewed the working draft of the ESSER Funding Planning Overview
- B. **Programming Clarifications** – Dr. Dugan presented information on the K-8 Reading Program, K-5 Math program and the 6-8 math program.
- C. **Continuous Improvement Plan (CIP) – (MTSS) Multi-Tier System of Supports** – Ms. Missy Baglarz presented information on the MTSS: Social, Emotional, Behavior program of the district.

**Administrative Reports**

- A. **Enrollment Report** – Dr. Stelter reported that there are 2160 students enrolled plus 46 in B-3, 14 Itinerant and 56 in MFS Headstart.
- B. **FOIA Report** – Mr. Novack report that there were two FOIA’s requested:
  - 1) Local 265 – Sheet Metal Workers regarding Contract Information about upcoming projects using the trades represented by the Local.
  - 2) Not disclosed – invoices for janitorial and custodial supply purchases Jan-April 2021.
- C. **Family Directory Update** – Dr. Stelter reported that the district is collaborating with the W.A. Johnson PTA to create a Family Directory starting with the FY 21/22 school year.  
Here are the key conclusions:

1. Use an app call DirectorySpot to host the information and to provide the ease of us and required data safety.
  2. An annual **Parent Choice Election** will be required before information will be placed in the app.
  3. The school district will control the startup, import of data and negotiate annual pricing for the app for FY 21/22.
  4. As part of the rollout plan, in FY 21/22 access to the app will be free.
  5. As a possibility for FY 22/23, the PTA/PTO organizations would like consider providing access to the app tied into the membership process.
  6. The PTA has a strong interest in growing membership. The school district supports this goal.
  7. Many other school districts in the area are using similar apps. Using the family directory app can help grow PTA membership.
- C. **Promotion Planning** – Dr. Stelter reviewed recommended options for Blachawk Middle School Promotion.
- **Option 1** – BMS Auditorium – 5/20/2021 - 2 sessions 6:00 & 7:30 p.m. approx. 126/135 students – no parent participation, students in gowns
  - **Option 2** – **Fenton HS Football Field – Outdoor** – 5/20/2021 6:30-7:30 rain date 5/22 same time, all 8<sup>th</sup> graders one ceremony, possible limited parent participation. Challenges – weather dependent, rented sound system, large projection screen needed, portable stage needed, student seated in grass field.
- D. **Third Quarter Financial Review** – Mr. Novack presented the Third Quarter Financial Review.

#### Consent Items

##### A. **Approval of Minutes**

1. Regular Board of Education Meeting – March 24, 2021
2. Special Meeting – April 7, 2021
3. Special Meeting – April 7, 2021 – Closed Session
4. Special Meeting – April 14, 2021

**Recommendation:** The Board of Education approves the above listed minutes as presented and attached.

##### B. **Approval of Bills & Financial Reports**

1. Bills March 2021
  - a. Accounts Payable
  - b. Imprest Checks
  - c. Advanced Checks
2. Treasurer’s Cash Report as of March, 2021
3. Investment Summary as of March 28, 2021
4. Tax Distribution Report as of March 28, 2021
5. Activity Fund Report March, 2021
6. Financial Statements as of March 28, 2021

**Recommendation:** The Board of Education approves the above listed bills and financial reports as presented and attached.

##### C. **Personnel**

###### I. **Resignation of Certified Staff**

**Recommendation:** That the Board of Education accepts the resignation of the following certified staff members:

1. Noreen Ahmad, Speech Language Pathologist, Blackhawk Middle School, effective May 21, 2021.
2. Rachel Heller, 3<sup>rd</sup> Grade Sheltered Teacher, Tioga School, effective at the end of the 2020-2021 school year.
3. Michelle Tsiplanitis, 2<sup>nd</sup> Grade Teacher, Tioga School, effective at the end of the 2020-2021 school year.

###### II. **Resignation of Classified Staff**

**Recommendation:** That the Board of Education accepts the resignation of Raquel Galvan, Clerical Aide, Tioga School, effective April 8, 2021.

**III. Teacher Tenure Recommendations**

**Recommendation:** No Board action is necessary.

The following teachers have achieved either Proficient or Excellent ratings since beginning at District 2. The following teachers have achieved either Proficient or Excellent ratings since beginning at District 2. Under Illinois law, they will enter continued contractual service (tenure) at the end of this school year subject to having worked at least 120 days this year.

**Blackhawk Middle School**

Carly Boeing  
Lisa Boswell  
Laura Ellsworth  
Melanie Rook

**W.A. Johnson**

Michelle Kowall  
Emily Morrison

**Tioga School**

Susana Contreras  
Kelly Conway  
Jenifer Kent  
Natalie Georopulos

**IV. Re-employment – Certified Staff**

**D. Recommendation:** No Board action is necessary.

The following teachers, not yet tenured, are renewed for 2021-22.

**Blackhawk Middle School**

- |                         |                         |                        |
|-------------------------|-------------------------|------------------------|
| 1. Brandee Dolgin       | 7. Katherine Lange      | 13. David Podrazik     |
| 2. Ashleigh Dunbaugh    | 8. Jenna Lee            | 14. Joanie Rabe        |
| 3. Lauren Fabbri        | 9. Jennifer McGraw      | 15. Susan Ramel        |
| 4. Melissa Glynn        | 10. Roland Morgen       | 16. Suzanne Richardson |
| 5. Katelynn Klingler    | 11. Mary Novak          | 17. Wendy Spikings     |
| 6. Jodi Kushik-Sinclair | 12. Christina Olakowski | 18. Renee Swidron      |

**W.A. Johnson**

- |                          |                       |                           |
|--------------------------|-----------------------|---------------------------|
| 1. Megan Arado           | 9. Carol Fernandez    | 17. Skyelar O'Toole       |
| 2. Gloria Bek            | 10. Stephanie Fitch   | 18. Domenica Ottolino     |
| 3. Nicole Brodsky        | 11. Mia Gutsell       | 19. Katie Perry           |
| 4. Nisma Castaneda       | 12. Cristal Hernandez | 20. Faye Rivera           |
| 5. Courtney Cates        | 13. Daniel Knudsen    | 21. Tara Schoepp          |
| 6. Carissa Cornier-Umana | 14. Alyssa Lee        | 22. Bridget Tello         |
| 7. Amanda Doyle          | 15. Kayla Lincoln     | 23. Jacqueline Valenzuela |
| 8. Kristen Fedor         | 16. Carola Llanes     |                           |

**Tioga School**

- |                      |                      |                       |
|----------------------|----------------------|-----------------------|
| 1. Diane Bendik      | 8. Isabella Ibarra   | 15. Jaylee Mercado    |
| 2. Stephanie Borjas  | 9. Tracy Ibeling     | 16. Rachel Minter     |
| 3. Ana Maria Delgado | 10. Chalee Krejca    | 17. Yesenia Nunez     |
| 4. Alan DelRio       | 11. Marie Lizak      | 18. Brittany Reinhart |
| 5. Elizabeth Esparza | 12. Diana Luna       | 19. Tiffany Riding    |
| 6. Amanda Hannapel   | 13. Tania Mansour    | 20. Lisa Snyder       |
| 7. Helen Hansen      | 14. Rameela Masghati | 21. Tereon Teague     |

**V. Employment of Summer School Support Staff**

**Recommendation:** That the Board of Education ratifies the employment of the following summer school support staff for the 2021 summer school program.

1. Gloria Escalante Summer School Secretaries at Johnson School 15 days.
2. Patricia Miranda, Summer School Secretaries at Johnson School 5 days.
3. Kristen Perkins, Crossing Guard at Johnson School.
4. Zeniha Selimovski, Crossing Guard at Johnson School.

**VI. Employee-Requested Investigation**

**Recommendation:** None at this time until the investigation is completed.

An employee asked the Human Resources Coordinator to look at claims of harassment. The employees are non-leadership staff at one of the schools.

**D. NDSEC Lease Agreement - Three Spaces, 2021-22**

**Recommendation:** That the Board of Education authorize execution of the lease agreement with NDSEC for three rooms for the 2021-22 school year.

A motion was made by Mr. Stitgen and seconded by Mr. Constante that the Board of Education approve the consent agenda items as presented.

**Roll Call Vote:**

**Aye:** Stitgen, Constante, Krajecki, Laudadio, McCullough, Stoltman, Vitellaro

**Nay:** None

**Absent:** None

**Motion Carried.**

**Conference/Action Item:**

**A. 2<sup>nd</sup> Reading and Adoption of Policy Policies 2-10 and 2-140** – Mr. Novack reported that two policy revisions were presented last month for First Reading.

- Policy 2-10 recites the Board’s power to govern the District. No changes were recommended.
- Policy 2-140 governs communication to and from Board members, including communications outside of meetings with others or amongst Board members. Among the recommended changes were information about electronic communications among Board members and Open Meetings Act compliance.

A motion was made by Mrs. Krajecki and seconded by Mr. Constante that the Board of Education adopt **Policy 2-140** as proposed for revision. No action is recommended for **Policy 2-10**.

**Roll Call Vote:**

**Aye:** Krajecki, Constante, Laudadio McCullough, Stitgen, Stoltman, Vitellaro

**Nay:** None

**Absent:** None

**Motion Carried.**

**B. Selection of Reorganizational Meeting Date** –Discussion was held and April 28, 2021 at 6:30 p.m. was chosen.

**C. Closure of FY18/21 Strategic Plan and Acceptance** –Dr. Stelter presented the Strategic Plan Actions – Dr. Stelter reported that prior to the beginning of the FY 18/19 school year, the school district engaged internal and external stakeholders to create a new strategic plan. A consultant and facilitator was retained and the work was completed with broad internal and external support. The plan covered the time period of FY 18-21

The plan covered three school years. The plan was designed into six key areas.

- I. Teaching and Learning
- II. Continuous Learning
- III. Student Life
- IV. Community Schools
- V. Community Engagement
- VI. Fiscal and Facilities Leadership

The acceptance of the completion of the existing strategic plan will provide a foundation for new stakeholder engagement and development of the FY 21-24 Strategic Plan

A motion was made by Mrs. Krajecki and seconded by Mr. Stitgen that the Board of Education accepts the FY 18-21 Strategic Plan as complete.

**Roll Call Vote:**

**Aye:** Krajecki, Stitgen, Constante, Laudadio McCullough, Stoltman, Vitellaro

**Nay:** None

**Absent:** None

**Motion Carried.**

- D. Award Construction Contract for Expansion of Tioga Pre-K Center** – Mr. Novack reported that bids for the addition to the Early Learning Center at Tioga School were solicited by newspaper publication on March 24, 2021. Bids were solicited for 17 different construction trades.

Recommendations appear below for all trades. For 16 trades, sealed bids were opened on April 14, 2021. For the 17th trade, Structural Steel, bids were opened on April 20, 2021. The bid opening is delayed because the District revised the bid specifications in light of shortages in the steel market that could affect the construction schedule.

The District’s construction manager, D-R Rosemont, reviewed each bid submission to verify that it met the bid requirements, that the bidder is responsible, and that the submitted bid responds correctly to the architects’ specifications.

Each recommendation represents the lowest responsive bid submitted from among the responsible bidders.

Trade	Awardee	Amount
BP 001 – Roofing	W.B.R. Roofing Company	199,800
BP 002 – Fire Prevention	Automatic Fire Systems, Inc.	47,758
BP 003 – Sitework & Site Utilities	DiMeo Brothers	229,000
BP 004 – Asphalt & Paving	Orange Crush	19,378
BP 005 – Landscaping	Krimson Valley	45,900
BP 006 – Concrete	Alright Concrete	220,800
BP 007 – Masonry	Rosemont Masonry Corp.	16,700
BP 008 – Structural Steel	Kingery Steel Fabricators	119,800
BP 009 –Carpentry & General Trade	DBM Services	740,000
BP 010 – Aluminum, Glazing &Glass	Illinois Contract Glazing Inc.	274,078
BP 011 – Flooring	Michael Kautz Carpet Design	86,092
BP 012 – Painting	Ascher Brothers	26,700
BP 013 – Doors, Door Frames & Hardware	Advanced Door & Hardware	75,870
BP 014 – Plumbing	DeFranco Plumbing	183,801
BP 015 – Mechanical/HVAC	Amber Mechanical Contractors	277,000
BP 016 – Electrical	Argon Electric	457,000
BP 017 – Chain Link Fencing/Gates	Built Best Fence	28,970
<b>Total</b>		<b>3,048,647</b>

**A motion was made by Mrs. Krajecki and seconded by Mr. Stitgen that the Board of Education authorize Administration to award the trade contracts described above subject to receiving the construction manager’s written awards recommendation.**

**Roll Call Vote:**

**Aye:** Krajecki, Stitgen, Constante, Laudadio McCullough, Stoltman, Vitellaro

**Nay:** None

**Absent:** None

**Motion Carried.**

- E. Superintendent Retirement Letter** – Dr. Stelter presented his retirement letter.
- F. Superintendent Retirement Agreement** - Dr. Stelter has chosen to retire effective at the end of this school year, June 30. This date is the last day of his 2016-2021 employment agreement (“2016-2021 Agreement”).

The 2016-2021 Agreement contains several terms that are activated by Dr. Stelter's retirement.

Counsel to the Board, Mr. Canina, has prepared a Retirement Agreement between the Board and Dr. Stelter. It implements the retirement-related provisions of the 2016-2021 Agreement.

**A motion was made by Mr. Stoltman and seconded by Dr. McCullough that the Board of Education authorize the President to execute the proposed Retirement Agreement for the Superintendent.**

**Roll Call Vote:**

**Aye: Stoltman, McCullough, Constante, Krajecki, Laudadio, Stitgen, Vitellaro**

**Nay: None**

**Absent: None**

**Motion Carried.**

**New Business**

- Dr. Stelter shared the current DuPage County COVID-19 School Metrics<sup>1</sup> with the Board. Mr. Novack showed a graph of new COVID cases in Bensenville & DuPage and Cases per Week, Ages 5-14.

**Closed Session -**

**At 9:11 p.m. a motion was made by Mr. Constante and seconded by Mr. Vitellaro that the Board of Education go into Closed Session for Pending Litigation and Personnel. Upon voice vote, all board members present voted aye. Motion carried.**

**At 9:22 p.m. a motion was made by Mr. Stoltman and seconded by Mr. Constante that the Board of Education adjourn from closed session.**

**Roll Call Vote:**

**Aye: Stoltman, Constante, Krajecki, Laudadio, McCullough, Stitgen, Vitellaro**

**Nay: None**

**Absent: None**

**Motion Carried.**

**Adjournment**

**At 9:24 p.m. a motion was made by Mrs. Krajecki and seconded by Mr. Constante that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.**

No further business appearing Mr. Laudadio adjourned the meeting at 9:24 p.m.

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President

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Secretary